



INFORMATION SHEET

Academic year 2010/2011

MIP Ecole de Management
26 bis rue de Lübeck
75116 Paris, France

Contact Details:

	Name	Telephone/Fax	Email Address
Contact person	Mrs Catherine Ricketts <i>International Programs Manager</i>	T +33 (0)1 56 90 30 63 F +33 (0)1 56 90 30 81	catherine.ricketts@mip-paris.com
Other Important Contacts:	Mr Pierre d'Huy <i>Associate Dean International Programs</i>	T +33 (0)1 56 90 30 63 F +33 (0)1 56 90 30 81	pierre.dhuy@mip-paris.com

General Information:

University Homepage	www.mip-paris.com
Course Descriptions/Catalog (content, level, credits)	List & descriptions of courses to be announced will be sent out to partners 2 months prior to beginning of semester One semester = 30 ETCS
Accommodation Information	MIP has no residential campus. Please see "accommodation" part below
Health care coverage	The students must insure themselves
Usefull website about living in Paris	Paris info : http://www.paris.fr/portail/english/Portal.lut?page_id=8118 Best way to take public transports + Paris MAP : www.ratp.fr MAP : www.mappy.fr
Arrival and welcoming	Each student will be welcomed and accompanied by a student of his class during his stay.

Academic and Administrative Exchange Information:

Courses Available to exchange students	List & descriptions of courses to be announced will be sent out to partners 2 months prior to beginning of the semester
Course levels	Year 1, 2, 3 (Bachelor) : 100% in French – Semester 1 & 2 Year 4, 5 (Master) : 100% in English – Semester 1
Application Deadlines	Semester 1 : June 4 th 2010 Semester 2 : November 12 th 2010
Academic Calendar Dates	Semester 1 : Sept 15 th > December 18 th 2010 Semester 2 : January 3 rd > April 8 th (B3) or May 6 th (B2) 2011 (approximately dates: we will be able to confirm the dates in June 2010)
Services available to exchange students	Library, computer labs, photocopying machine, wi-fi, cafeteria, garden
Required documents supporting the application	Application form for exchange students are sent to our partners. Please send it to : Catherine Ricketts

Language of Instruction

FRENCH	Year 1, 2, 3 (Bachelor) - Semester 1 & 2 <u>For exchanges in our Bachelor's degree (taught in French):</u> An upper-intermediate command of French (4 semesters minimum), certified by an official letter from a French teacher in your home university.
ENGLISH	Year 4, 5 (MBA) – Semester 1 only <u>For exchanges in our Master's degree (taught in English):</u> An advanced command of English, certified by an official letter from an English teacher in your home university. And/or

Housing:

	<p>MIP Ecole de Management do not have a residence campus</p> <p>The students will have to arrange personally their housing accommodation in Paris. MIP Staff can help the student to find it.</p> <ul style="list-style-type: none">• We invite the student to book a room at the Cité Internationale Universitaire de Paris which is very well deserved in Paris and rallies all the services that the student need (Park, catering, Library, wi-fi, culture, welcoming services, sports - a large arrayal of athletic space is at your disposal including a pool, tennis courts, soccer fields, rooms for dance and fencing.) you will find all the information on their website : http://www.ciup.fr/lang_en.htm• A room elsewhere in Paris: There are different other solutions: studio flat or apartment. More info on : http://www.ciup.fr/room_paris.htm
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Visa and Identification Requirements:

	<p>You will not need a visa for travelling within the EU if you are a citizen of an EU country under a 3 month period.</p> <p>The visiting student will have in any case to check the nearest French Embassy for his own case.</p> <p>Each student EU or non EU will receive as soon as he is accepted an "Acceptance letter" to confirm his registration at MIP. This official document can be used to get the visa.</p>
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Estimated Expenses:

Estimated Costs of Housing / month	350-800 €
Food / month	150-200€
Local Transportation / month	Student monthly pass 31,50€ (bus, metro, tram, train, RER) Paris zone 1 + 2
Academic (books etc.)	May vary
Personal (entertainment etc)	Normally in Paris : - Cinema / Moovie ticket 6-10 €, - Theatre or concerts 10-60€, - Restaurant / meal 10-35€/pers, - Mobile phone (prepaid, local) approx 10€ > 53min or 60€ > 5h15

Banking Information:

Bank near by MIP	3 minutes walk : Société Générale, 108 avenue Kleber, 75116 Paris
use of a foreign credit card	All major international cards are widely accepted throughout France

University Facts:

Location (map)	MIP is based is in the heart of Paris next to the Arc de Triomphe, The Champs Elysées and the Eiffel Tower in a very nice residential and business area. The Business School is situated in a "Hotel Particulier" from the end 19 th century with a private garden.
Paris City Population	2 million
Student Population	200 students in MIP
Area of special competence	Business, Management, Business Ethics